

Privacy Policy

Last Updated: 01.01.2024 Esther James Director

Next Review Date: 01.01.2025

At Norwich Pottery Studio, we are committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines how we collect, use, disclose, and protect the information you provide when using our website, www.norwichpotterystudio.co.uk.

1. Information We Collect

When you visit our website, we may collect certain information automatically, including your IP address, browser type, operating system, and other usage details. Additionally, if you choose to provide it, we may collect personal information such as your name, email address, phone number, and postal address when you:

- Sign up for our newsletter or mailing list.
- Make a booking or purchase a product or service.
- Contact us through our website's contact form or by email.

2. How We Use Your Information

We may use the information we collect from you for the following purposes:

- To communicate with you regarding your bookings, purchases, inquiries, or other requests.
- To send you newsletters, promotions, updates, or other marketing communications if you have opted in to receive them.
- To improve our website's functionality and user experience.
- To comply with legal obligations.

3. Sharing Your Information

We will not sell, trade, or otherwise transfer your personal information to third parties without your consent, except in the following circumstances:

- With service providers who assist us in operating our website, conducting our business, or servicing you, as long as those parties agree to keep this information confidential.
- When we believe it is necessary to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety.

4. Cookies

Our website uses cookies to enhance your experience. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your web browser (if you allow) that enable the site's or service provider's systems to recognise your browser and capture and remember certain information.

You can choose to disable cookies through your browser settings, but please note that some features of the site may not function properly as a result.

5. Third-Party Links

Occasionally, at our discretion, we may include or offer third-party products or services on our website. These third-party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

6. Data Security

We take appropriate security measures to protect against unauthorised access, alteration, disclosure, or destruction of your personal information. However, no method of transmission over the internet or electronic storage is 100% secure, and we cannot guarantee absolute security.

7. Your Consent

By using our website, you consent to the terms of this Privacy Policy.

8. Changes to Our Privacy Policy

We reserve the right to update or change our Privacy Policy at any time. Any changes will be posted on this page, and the updated Privacy Policy's effective date will be indicated at the top of the page.

9. Contact Us

If you have any questions or concerns regarding this Privacy Policy, you may contact us using the information below:

Norwich Pottery Studio Ltd
Sapphire House, Roundtree Way, Norwich NR7 8SQ
bookings@norwichpotterystudio.co.uk
01603 419391

